

Permission to Post Data into MLS

I authorize _____ (agent name) with
_____ (firm name) to report information to the
Bay Area Real Estate Information Services (multiple listing service) database regarding the sale of my property for
comparable and statistical purposes and for the purpose of determining property values by the real estate industry.

Property Address

Unit #

MLS #

Sale Date

Sale Price

Buyer's Signature

Date

– AND –

Seller's Signature

Date

Broker / Agent Signature

Broker / Agent ID

Broker / Agent Printed Name

Office ID

I represented the buyer. Agent representing the seller was: _____

I represented the seller. Agent representing the buyer was: _____

Instructions for entering a Comparable/Sold off MLS listing:

1) Enter the listing into the MLS within 30 days of close of escrow with the accurate list date (on-market date should be same as list date); select

- a) SoldOffMLS/CompSale, "Yes"
- b) Verify exclusion confirmation
- c) Verify C.A.R. Purch Contract;

2) Type "**For Comp Purposes Only**" into the confidential remarks;

3) Submit the listing;

4) Add at least one exterior photo of the property;

5) Change the status to **Sold Off MLS** with the accurate Pending date and sales data.

**Please contact BAREIS MLS® Data Integrity Department with any questions at (707) 575-8000 or
Rules@norcalmls.com**



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