

# Using your Lockbox Key within the Cooperative Data Share Program

BAREIS members can “cooperate” (co-op) their BAREIS Supra key to open lockboxes coded for other MLSs in the NorCal MLS Alliance.

If you are a BAREIS member and you want to program your key to open lockboxes outside of BAREIS primary service area(s), please contact one of the service centers located in or near the area(s) you plan to show properties to obtain their co-op instructions and costs. Service center locations and contact information are posted in the boxes below. Please call our office at 707-575-8000 if you need a Letter of Good Standing from BAREIS or have any questions about the co-op process.

## **Key use in MetroList®**

BAREIS keys co-oped with MetroList MLS will function in Sacramento, Yolo, Placer, El Dorado, Amador, San Joaquin, Stanislaus, West Merced, Sutter, Yuba & Nevada counties.

Please complete the MetroList Reciprocal Key application online:

<https://online.metrolist.net/Docuware/Platform/WebClient/Forms/reciprocal-key-application?orgID=304839db-0bed-49fb-a788-a48cdc0a2b0f>

### **MetroList Service Centers** [http://www.prospector.metrolist.net/skins/content\\_prospector\\_adminoffice.htm](http://www.prospector.metrolist.net/skins/content_prospector_adminoffice.htm)

Amador County Association of REALTORS® - 577 S. State HWY 49, Jackson, CA 95642 .....	(209) 223-3876
Central Valley Association of REALTORS® – 16980 S. Harlan Road, Lathrop, Ca 95330 .....	(209) 858-1700
El Dorado Admin Center – 4096 Motherlode Drive, Shingle Springs, Ca 95682 .....	(530) 676-0161
Lodi Admin Center – 777 S. Ham Lane Suite B, Lodi, Ca 95242 .....	(209) 368-5316
Modesto Admin Center – 1620 N. Carpenter Road Suite D48, Modesto, Ca 95351 .....	(209)523-5316
Nevada County Association of REALTORS® – 336 Crown Point Cir, Grass Valley, Ca 95945.....	(530) 272-2627
Placer County Association of Realtors® – 270 Technology Way Suite 100, Rocklin, CA 95765 .....	(916) 624-8271
Sacramento Admin Center – 2003 Howe Ave, Sacramento, Ca 95825 .....	(916) 922-7711
Yolo County Board of REALTORS® – 449 Elm Street, Woodland, CA 95695 .....	(530) 666-4253
Sutter/Yuba Association of REALTORS® - 1558 Starr Dr, Yuba City, Ca 95993 .....	(530) 674-4222

## **Key use in MLS Listings® (KIM Alliance - South Bay Area)**

BAREIS keys co-oped with MLS Listings® will function in Santa Clara, San Benito, Monterey, Santa Cruz and San Mateo counties as well as in the San Francisco and East Bay areas.

### **MLS Listings Service Centers**

Monterey County Association of REALTORS® – 201A Calle del Oaks Place, Del Rey Oaks, Ca 93940...	(831) 393-8660
San Benito County Association of REALTORS® – 330 Tres Pinos Road C-6, Hollister, Ca 95023 .....	(831) 636-4605
San Mateo County Association of REALTORS® – 850 Woodside Way, San Mateo, Ca 94401 .....	(650) 696-8200
Santa Clara County Association of REALTORS® – 1651 N. 1 <sup>st</sup> Street, San Jose, Ca 95112 .....	(408) 445-8500
Santa Cruz County Association of REALTORS® – 2525 S Main Street, Soquel, Ca 95073 .....	(831) 464-2000
Silicon Valley Association of REALTORS® – 10040 Bubb Road, Cupertino, Ca 95014 .....	(408) 200-0100



**Key use in San Francisco Association of REALTORS® (KIM Alliance)**

BAREIS keys co-oped with San Francisco MLS will function in San Francisco, as well as in the South Bay and East Bay areas.

**San Francisco Service Center** <https://my.sfrealtors.com/mls-forms-and-information-menu/lockbox-equipment>  
San Francisco Association of REALTORS® – 301 Grove St, San Francisco, Ca 94102 ..... (415) 431-8500 ext.3  
San Francisco Service Center.....email: [mls@sfrealtors.com](mailto:mls@sfrealtors.com)

**Key use in East Bay (KIM Alliance)**

BAREIS keys co-oped with East Bay MLSs will function in Contra Costa and Alameda counties as well as in the San Francisco and South Bay areas.

**East Bay Service Centers**

Bay East Association of Realtors - 7021 Koll Center Pkwy, Pleasanton, CA 94566..... (925) 730-4060  
Oakland/Berkeley Association of Realtors - 2855 Telegraph Ave #600, Berkeley, Ca 94705 ..... (510) 848-4288  
Contra Costa Association of Realtors - 1870 Olympic Blvd. Suite 200, Walnut Creek, Ca 94596..... (925)295-1270  
Contra Costa Association of Realtors - 423 46<sup>th</sup> Ave. Richmond, Ca 94805..... (925)295-1270  
Delta Association of Realtors - 3428 Hillcrest Ave. Suite 200, Antioch, Ca 94531..... (925) 757-8283

Lockboxes: BAREIS members with listings located in areas outside BAREIS primary service area are required to use a Supra iBox BT LE lockbox programmed for the MLS/Association in the area where the property is located if any lockbox is placed on the property to facilitate showing.

If you are a member of a different MLS in the NorCal MLS Alliance (not a BAREIS member) and you would like to co-op your key to open lockboxes within BAREIS primary service area(s), please use the links posted below to access the online applications for the service center in or near the area(s) you plan to show properties. You must include a copy of your photo ID with your online application. Keys co-oped with BAREIS will open BAREIS lockboxes in Sonoma, Marin, Napa, Solano & Mendocino counties.

**BAREIS MLS® Service Centers** <http://bareis.com/service-centers>

BAREIS MLS® Sonoma, Mendocino and Napa Counties- Online Co-op Key [Application](#)  
Northern Solano County Association of REALTORS® Fairfield/Vacaville- Online Co-op Key [Application](#)  
Solano Association of REALTORS® Vallejo/Benecia- Online Co-op Key [Application](#)  
Marin Association of REALTORS® Marin County, Call for Co-op Key Application (415) 507-1000

Lockboxes: A Supra iBox BT LE programmed for BAREIS MLS is required on any listing posted in the MLS that is located in Sonoma, Marin, Napa, Solano or Mendocino counties if a lockbox will be used to facilitate showing of the property. BAREIS lockboxes are available to purchase online through this link: [Order Form](#). Purchased lockboxes can be shipped at your expense or picked up in person by appointment at a BAREIS service center.

BAREIS Keys and Lockbox Rules are posted at bareis.com: <https://bareis.com/my-bareis/key-and-lockbox.html>

