## View Invoices and Payments

- 1. Go to the <u>Member Payment Portal</u> and log in with your MLS ID and Password (or Click on <u>Pay/View Account</u> on your BAREIS Dashboard to open your Member Portal).
- 2. Log in with your BAREIS ID and Password
- 3. Click on Pay Now button
- 4. Click on the History Tab
- 5. Click on the Select Year drop-down menu
- 6. Click on the desired year. You will then be able to see all invoices and payments made for that year.