BAREIS MLS®
Office Accounting Admin Application – No MLS Access

Office Accounting Admin is allowed access to the Membership Admin Portal to manage MLS Service Payments for agents and brokers within the office.

(If you need access to using the MLS Service, please go to www.bareis.com for the appropriate application).

All Fields are required.

Office Accounting Admin Name: _____

Office Name: _____ **Office ID:** _____

Office Address: _____ **City** _____ **Zip** _____

E-mail Address: _____ **Desired Password:** _____

Please allow 2 business days for processing. You will be e-mailed to the address above.

Your password must be 7 to 12 characters and must include a minimum of 5 letters or 5 numbers. Mixed Case and Numbers are accepted, but single quote, double quote, percent, and backslash are not.

I authorize _____ **to access a portal for the purpose of managing payments for the participants and subscribers of our office.**

CONFIDENTIALITY OF BAREIS INFORMATION:

I further agree and understand that, should the above-named person misuse or disclose BAREIS MLS® information to any non-member that I will be in violation of 5.4 of the BAREIS MLS® Rules: *"Administrative users may not provide any BAREIS MLS® data to persons other than the Participant or Subscriber under whom the administrative user is registered."*

Office Accounting Admin Signature: _____ **Date:** _____

Broker Participant Signature: _____ **Date:** _____

Broker Participant Printed Name: _____

Staff Use Only   ☐ ID Verified

Agent ID: _____   BT ID: _____

Office ID: _____   BT BRE: _____

Questions? Contact us at:
membership@norcalmls.com or 707-575-8000

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